

Item 5.1 – Rolling Actions Log – December 2017

15 December 2017



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Communications and Engagement Strategy 2016 to 2019	13-05-16	To present an implementation plan to the Joint Board once resources had been identified.	Interim Chief Officer	January 2018	
2	Programme of Development Sessions and Visits	24-03-17	To agree to receive a programme of development sessions and visits for 2017/18 at the June 2017 meeting of the Joint Board.	Interim Chief Officer	Not specified	
3	Responsibilities for Data and Information	16-06-17	To note the intention to report to a future Joint Board meeting on General Data Protection Regulations requirements and responsibilities.	Interim Chief Officer	January 2018	

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4	Annual Accounts 2016-17	22-09-17	To request further information on Workforce Planning once this was available.	Interim Chief Officer	Not specified	
5	Financial Update	22-09-17	1) To agree to receive a detailed action plan, in response to the Financial Update, from the Interim Chief Officer at a future date. 2) That a future Development Session on finance be scheduled.	Interim Chief Officer	Not specified	
6	Older People's Inspection Update	22-09-17	To note the Partnership's intention to review the action plan associated with the Older People's Inspection and report back on priorities and timescales.	Interim Chief Officer	January 2018	
7	Primary Care Population and Premises	22-09-17	To request that a fuller report outlining a comprehensive primary care strategy, covering both revenue and capital requirements, be brought back to the Joint Board in the first quarter of the 2018 calendar year.	Interim Chief Officer	1 st quarter 2018	
8	Locality Improvement Plans	17-11-17	To agree that community planning would be covered at a future development session.	Interim Chief Officer	Not specified	
9	Edinburgh Health and Social Care Partnership	17-11-17	1) To agree that IJB members would be invited to the staff engagements sessions on 28 November 2017.	Interim Chief Officer	28 November 2017	On the agenda for 15 December 2017 –

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	Statement of Intent		2) To note the intention to report back to the IJB meeting in December with a more detailed action plan.		15 December 2017	recommended for closure
10	Grants Review Scope, Methodology and Timescales – referral report from the Strategic Planning Group	17-11-17	To agree to add information on evaluation and lessons learned to the progress report in March 2018 and the final report in July 2018.	Interim Chief Officer	March/July 2018	
11	IJB Risk Register	17-11-17	To add the IJB Risk Register to the Rolling Actions Log for reporting back as necessary.	Interim Chief Officer	Ongoing	